



# PROMASERV

*"Bringing Vision into Reality"*

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To: HR Managers, Department Heads and Prospective Project Management Professionals

Date: November 30<sup>th</sup> 2011

Re: **PMP Prep Programme**

Please note that PROMASERV will be hosting another PMP Prep Programme in preparation for the **June 25<sup>th</sup> PMP exam** from March 4<sup>th</sup> as per schedule and data sheet attached. We will be holding an orientation programme on February 4<sup>th</sup> to apprise prospective candidates of:

1. The global positioning of the PMP Credential and other PMI Credentials.
2. The criteria to be eligible for the examination.
3. How to complete the application to achieve the 4500 hours continuous work hours with a first degree and 7500 continuous work hours *without* a first degrees, to meet PMI's requirements.
4. For those who have had no formal project management training, how the mandatory 35 contact hours will be attained.
5. Details of our class programme, individual and group assignments, weekly quizzes, mock and simulation examinations.
6. Ground rules with respect to participation and attendance.

PROMASERV offers a special service of reviewing the applications of all registered participants, and uploading applications to the PMI exam site. ***We ensure that candidates are approved and examination scheduled well in advance of the exam deadline.***

On completing our registration process, participants will be given a CD containing a soft copy of the PMBOK, two e-books and over twenty (20) supplemental readings along with instructions to prepare for the first class. See registration form attached.

**FEES:**

**Tuition:** Direct payment to PROMASERV in the sum of **Nine Thousand Dollars (\$9,000.00)**.

**Membership:** PMI and PMISCC Membership US\$149.00  
PMI \$US119.00 plus process fee of US\$10.00 and PMI Southern Caribbean Chapter US\$20.00

**Exam:** PMP Exam US\$250.00 for members; Non-Members US\$400.00

US BANK DRAFT TO BE MADE PAYABLE TO THE "**PROJECT MANAGEMENT INSTITUTE**".

We do look forward to working with personnel from the public and private sectors to illustrate *how project management can become indispensable for business success*. A special discount will be given to groups of five (5) or more participants from the same organisation.



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**CYNTHIA GLORIA HAYES, PMP®**  
**DIRECTOR CORPORATE MANAGEMENT**

C: Mr. Joseph Ishmael Khan PMP®, Director Consultancy & Training, PROMASERV

Attach: 3