



## **END OF TERM 2006 to 2007 REPORT by**

TTIA Representative: Scott Muiznieks, B. Arch., MTTIA, BoATT, A.I.A.

### **TRINIDAD & TOBAGO GROUP OF PROFESSIONAL ASSOCIATIONS**

The Annual General Meeting of the TTGPA took place at the Professional Centre, Woodbrook on Thursday, April 12, 2007. At the same a report was provided to the council, of which our Association, the TTIA, is a part, and the following was noted:

- Mr. Leon Ambrose was appointed the External Auditor.
- A review of attendance of council members was provided.
- Responsibilities for the executive were agreed and policy decisions on expenditures reviewed.
- Discussed that maintenance works would be starting shortly.
- Question of the use of the module as an asset was brought up for the new council to debate.
- Discussed that the T&T Ministry of Works is looking to provide financial support to extend the centre. Muiznieks Architects volunteered to provide a layout for the council at no cost to the council to review at the next meeting.
- Opening ceremony for the centre and the dedication of the site in memory of Eng. Fenrick De Four is being planned.
- Fundraising strategies were discussed.
- Security of the compound was discussed and a system is scheduled to be installed.
- Secretariat issues discussed, including establishment of an Annuity Pension for the Administrative secretary of the centre.
- A Website is to be developed where all associations can contribute.
- Council acknowledged the works done by volunteers to get the centre were it was to date and discussed that the centre, however, can not continue to rely on voluntary services due to the Associations changing role and that the Association should review a policy of remuneration for value delivered.

#### **Comments from the New Council meeting held in May 10, 2007:**

- Reviewed the items indicated above and accepted.
- Tenders are due in early May of the maintenance works to the building.
- Obtained an opinion that the modules are indeed an asset to each association and it can go on the specific organizations balance sheet.
- Review was made of the financial statements from December 31, 2006.
- The Association is currently trying to move the Pan Yard that is on the site off with the Ministry's assistance.



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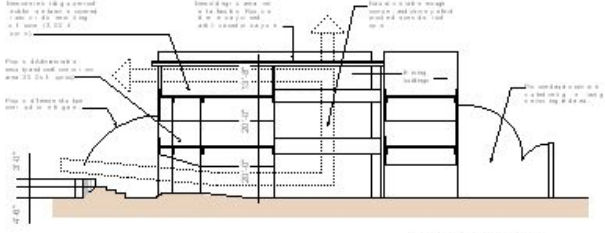
- Janitorial services have been obtained for the centre.
- A copy of a Bill by the government on an Act to provide for the running of the TTGPA was provided for all members to review.
- Standing Committees were established and the TTIA is on the Professional Centre Upgrade Committee (of course). Other committees established were:
  1. Socials Issues Committee
  2. Fund Raising Committee
  3. TTGPA History/Brochure Committee
  4. Website/Newsletter Committee
- There were several projects that require Architectural inputs and my office is looking into the same on behalf of the Association:
  1. The TTIA has been asked to assist with the upgrading to the TTGPA conference room and are awaiting the committee to meet;
  2. A copy of the proposed master plan, based upon the President's brief is as follows as presented to the council (see attached page with plan);
  3. The TTIA has been asked to be on the dedication committee and awaiting the committee to meet;
  4. The TTIA has been asked to follow and obtain the overall complex T&C approval as it would appear the original building did not get approvals.
- Next meeting June 14, 2007 (subject to finalization).



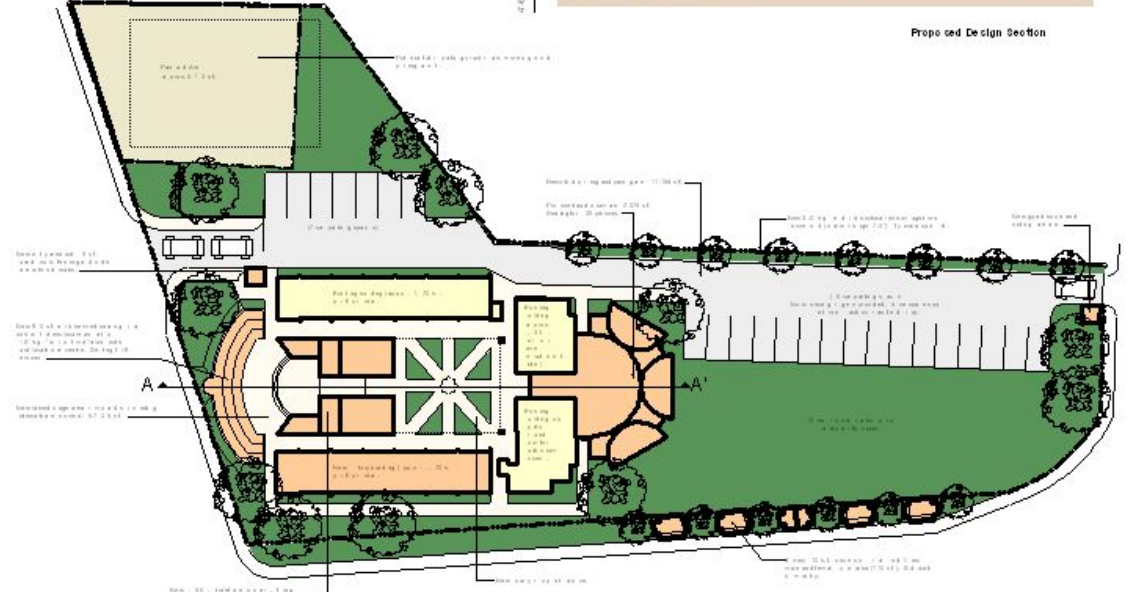
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**Notes**  
 Over 15 to A in recutting plan 43,252 sq ft  
 From ground area 10,476 sq ft  
 From ground area building area 11,214 sq ft  
 From above ground area 40,976 sq ft  
 From underground area 5,476 sq ft  
**Parking A** includes:  
 All existing parking spaces (10) Open off site  
 All existing parking spaces (10) Open off site  
 All new parking spaces (10) Open off site  
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 All new parking spaces (10) Open off site



Proposed Design Section



Proposed Professional Centre Master Plan

- President: Linda Louison
- Vice President: Ian Marfleet
- Immediate Past President: Jo-Ann Murrell
- Secretary: Arthur Bowles
- Treasurer: Mandelee Newton
- Executive Officers: Colin Basso, Christopher Bent